

Ryukoku University
Graduate School of International Studies

Application Guidelines
April 2025 Admission

All dates and times stated in this document are in Japan Standard Time (JST).

Application Process

Examinees in Japan

◆STEP1

Preparation for Application

- Know your application schedule and screening process
- Check your application eligibility
- Prepare the required documents for application



◆STEP2

Procedure of Online Application

- Register for UCARO *UCARO is an admission examination portal site.
- Apply through UCARO



◆STEP3

Payment of Examination Fee

- Pay the examination fee from the payment page on UCARO



◆STEP4

Submission of Application Documents

- Send the application documents by post (by registered mail or express mail) by the application period deadline.

Examinees outside Japan

◆STEP1

Preparation for application

- Know your application schedule and screening process
- Check your application eligibility
- Prepare the required documents for application



◆STEP2

Procedure of Online Application

- Register for UCARO *UCARO is an admission examination portal site.
- Apply through UCARO



◆STEP3

Payment of Examination Fee

【Pattern 1】

○Pay the examination fee from the payment page on UCARO

【Pattern 2】

○Pay the examination fee by overseas remittance



◆STEP4

Submission of Application Documents

【Pattern 1】

○Send the application documents by post by the application period deadline (by registered mail or express mail)

【Pattern 2】

○Send the application documents by the international courier service such as DHL by the application period deadline.

◆ Enrollment capacity

Graduate School	Major	Course	Enrollment capacity for admission in April	Working individuals' enrollment capacity within the total enrollment capacity in April
Graduate School of International Studies	Department of Intercultural Communication	Master's Degree Program	7	A few
		Doctoral Degree Program	2	—
	Department of Global Studies	Master's Degree Program	4	A few
		Doctoral Degree Program	2	—
	Department of Language and Communication	Master's Degree Program	4	A few

◆ Entrance Examination Schedule

① Examination method

Graduate School	Type of entrance examination		Application period	Date / venue of examination	Result announcement	Admission procedure period	
						Admission procedure I	Admission procedure II
Graduate School of International Studies * Excluding the Department of Global Studies	Master's Degree Program	General entrance examination	January 4 (Sat), 2025 ~ January 17 (Fri), 2025 <postmark deadline>	February 22 (Sat), 2025 Ryukoku University Fukakusa Campus	February 27 (Thu), 2025	February 27 (Thu), 2025 ~ March 4 (Tue), 2025	
		Entrance examination for working individuals					
	Doctoral Degree Program						

② Document screening method

Graduate School	Type of entrance examination		Application period	Screening method	Result announcement	Admission procedure period
Graduate School of International Studies * Limited to the Department of Global Studies	Master's Degree Program	General entrance examination	January 4 (Sat), 2025 ~ January 10 (Fri), 2025 <postmark deadline> * Applications from students living outside Japan must arrive by the deadline.	Comprehensive evaluation based on application documents	February 27 (Thu), 2025	February 27 (Thu), 2025 ~ March 4 (Tue), 2025* Applications from students living outside Japan must arrive by March 7 (Fri).
		Entrance examination for working individuals				
	Doctoral Degree Program					

◆ About application qualifications

1. Application qualifications are set according to graduate school and for each type of entrance examination. If you have any questions about your eligibility, please inquire at the following contact information:

[Inquiries] Faculty of International Studies Office: +81-(0)75-645-5645

Monday / Wednesday ~ Friday 9:00 ~ 11:45 12:45 ~ 17:00

Tuesday 10:45 ~ 11:45 12:45 ~ 17:00

Email: world@ad.ryukoku.ac.jp

2. If you are requested to submit documents by each faculty's office to confirm your application qualifications, please mail the required documents to each faculty's office by registered mail or express mail at least two weeks before the application start date. Based on the submitted documents, we will judge whether you are eligible to apply and notify you about the judgment result.

3. About international students

(1) International students can also apply according to these guidelines.

(2) When an international student makes an application in accordance with these guidelines, the following application documents must be submitted in addition to the application documents specified by the Graduate School of International Studies. If you are a student living outside Japan, it will take some time to issue an examination permit, etc., so please be sure to contact the Admissions Department (+81-(0)75-645-7887 weekdays 9:00 to 17:00) at least one month before the application period. Please download the prescribed forms from the university's official website.

(<https://www.ryukoku.ac.jp/admission/nyushi/daigakuin/>)

- Application for Admission to Ryukoku University_For International Students (prescribed form)
- If you have graduated from (completed) a university or graduate school in China, please attach a copy of the PDF file of the "Educational Attainment Certificate Electronic Notebook Draft Table (教育部學歷證書電子注冊備案表)" that you downloaded by registering with the "China Higher-education Information and Student Information (CHSI) (中国高等教育学生信息網 (学信網))" (<https://www.chsi.com.cn/xlcx/bgys.jsp>) to your certificate of graduation (completion).
- If you expect to graduate from (complete) a university or graduate school in China, please attach a copy of the PDF file of the "Online Verification Report of Higher Education Qualification Certificate (教育部学籍在線驗證報告)" that you downloaded by registering with the "China Higher-education Information and Student Information (CHSI)中国高等教育学生信息網 (学信網)" (<https://www.chsi.com.cn/xlcx/bgys.jsp>) to your certificate of expected graduation (completion).
- * "Educational Attainment Certificate Electronic Notebook Draft Table (教育部學歷證書電子注冊備案表)" and "Online Verification Report of Higher Education Qualification Certificate (教育部学籍在線驗證報告)" must have an expiration date later than the examination date.
- Evaluation of Japanese Language Proficiency (prescribed form) (Not required for those who have graduated from the Department of Global Studies, Faculty of International Studies)
If any of the following cases applies, you do not need a certificate on the form prescribed by our university:
 - ① Please submit the "Certificate of Japanese Language Proficiency Test Certification Results and Grades" (copy not allowed) (limited to those who took the exam on or after April 1, 2022 indicating the examinee and pass / fail of N1 of the "Japanese Language Proficiency Test" (Japan International Education Support Association / Japan Foundation).
 - ② Japanese 4-year university graduates (including students who are expected to graduate in March 2025)
- A copy of the certificate of residence
Submission is required only for students living in Japan. Please ask the issuer to include your "nationality,"

"status of residence," "period of stay," "expiration date of your period of stay," and "residence card number." The test is limited to students before the expiration of their periods of stay.

* For the choice in the household section, you may choose either "All households" or "Part of households."

◆ About application documents

1. For the application documents, please download the prescribed forms from the university's official website.
(<https://www.world.ryukoku.ac.jp/graduate/en/admission/>)
2. Application documents and their formats differ depending on the graduate school and test type.
Please submit the prescribed documents according to the graduate school and test type that you are applying for.
3. Depending on your application qualifications, you may be required to submit other necessary documents in addition to the prescribed application documents.
4. Once submitted, the application documents will not be returned.
5. If your name on each of your certificates is different from your current name, please submit an original copy of your family register or similar document. (copy not allowed).

[Handling of personal information]

The personal information entered in the application documents will be used for matters related to the entrance examination of the university, such as issuance of admission tickets and notification of the screening results, and for creating various statistical materials that do not identify individuals. In addition, we will not provide personal information to a third party without the consent of the person.

* Please check the website below for information on our university's efforts to protect personal information.

https://www.ryukoku.ac.jp/english2/e_privacy.html

◆ Mailing address for application documents

[When applying from Japan]

Nakagyo Post Office Restante, 604-8799 "Ryukoku University Admission Application Reception Center"

Please send your application documents by registered mail or express mail in a commercially available envelope (size that can be enclosed without folding the application documents) with the "address label" (Downloaded from UCARO) attached on the envelope.

[When applying from outside Japan]

<Destination> Ryukoku University Admissions Department Tel: +81-(0)75-645-7887

<Address> 67 Tsukamoto-cho, Fukakusa, Fushimi-ku, Kyoto 612-8577, Japan

Please use a traceable international courier service such as DHL. If you can predict a significant delay in your international courier service, please contact the Admissions Department (Tel: + 81-(0)75-645-7887) beforehand. Please enclose your application documents in an envelope, enclose the envelope in an international courier envelope, and send it to the above address. Your mail must arrive by the final day of the application period.

If you are sending documents from outside Japan, it will take several days to arrive, so please send them as soon as possible. Also, if a significant delay in the application documents occurs, we may ask you to submit scanned data of the application documents. Please keep copies or scanned data of all application documents before sending them.

◆ Online Application

Please register for UCARO to proceed the online application.

<https://prod.shutsugan.ucaro.jp/ryukoku-graduate-aut/top>

Please be sure to read the manuals for UCARO Account Registration and Online Application for details.

Please note that the "Application Information Entry" on the Online Application differs for examinees in Japan and

examinees outside Japan.

*UCARO is an admission examination portal site and the website UCARO is available only in Japanese. We apologize for the inconvenience.

Below is the UCARO manual in English.

https://www.ryukoku.ac.jp/admission/nyushi/pdf/ucaro_e.pdf

If you have any questions about the procedures on UCARO, please contact the Admissions Department , Ryukoku University.

Phone number: +81-(0)75-645-7887

◆ Examination fee and payment method

Exam fee: 35,000 yen

The payment method and deadline are described below. Please note that the examination fee is non-refundable.

	Payment method	Payment deadline
Examinees in Japan	① Make payment from the payment page on "UCARO"	See below.
Examinees outside Japan	To be paid by one of the following methods: ① Make payment from the payment page on "UCARO" ② Make payment by 'Flywire'	

① Payment from the payment page on "UCARO"

Please access the website below to complete the payment.

<UCARO URL> <https://prod.shutsugan.ucaro.jp/ryukoku-graduate-aut/top>

- You can pay the examination fee by credit card, convenience store, Pay-easy-compatible bank ATM or Internet banking (however, examinees outside Japan are limited to credit card payment). In addition to the examination fee of 35,000 yen, a transfer handling fee is required.
- Payment is due by **11:59:00 PM** in Japan time on the next day after submitting the online application. However, if you submit the online application on the last day of the application period, the deadline for payment is **11:59:00 PM** in Japan time on the same day.

② Make payment by 'Flywire' [limited to examinees outside Japan]

This payment method is only available for students living outside Japan.

Access the 'Flywire' payment page via the URL below.

<https://ryukoku-adm.flywire.com/>

- In addition to the examination fee of 35,000 yen, a transfer handling fee is required.
- A transfer handling Fees may be higher than for UCARO payments.
- Please make sure you enter your UCARO application number on the student information page.

Notes:

- Do not select a payment method listed as follows. The University will not issue an invoice.
[A Payment notice/bill/invoice from institution is required]
- The payment from Flywire must be made after you have registered your application at UCARO.
- The payment must be completed by the last day of the application period. Applications will not be accepted if it is not confirmed that the payment procedure has been completed within the application period.

- Please be careful not to enter the wrong amount of money. If the amount paid is insufficient, the application will not be accepted. Remittances in non-Japanese yen are not possible.
- If the payment is not received by the University, for example, if the payment procedure is not completed without verification by Flywire, the application will not be accepted.
- The above URL is for the exclusive use of the application and enrolment procedures for this entrance examination. It cannot be used for payment of tuition fees after enrolment.

◆ About refund of application fee due to infectious disease (influenza etc.)

If you have an infectious disease (influenza, measles, etc.) for which attendance is suspended by the School Health and Safety Law and it has not been cured yet, the infectious disease may spread to other examinees and supervisors, so you are asked to refrain from taking the examination in principle.

If you are absent from the entrance examination of our university because you have an infectious disease (influenza, measles, etc.) for which attendance is suspended by the School Health and Safety Law and you are not cured, we will refund the application fee (for the days you are absent), so please check and go through the procedure on our website (<https://www.ryukoku.ac.jp/admission/nyushi/syutsugan/henkan2.html>).

The document screening method is not subject to refund of the application fee.

■ Others

[Matters to be noted]

1. If the application documents are incomplete or have any misstatements, you will not be able to take the examination.
2. Please fill out the application documents clearly with a black ballpoint pen (use of an erasable pen is not allowed). To make corrections, use correction fluid / correction tape, or erase the part to be corrected with double lines and rewrite.
* However, it is limited to the documents to be filled out by the applicant.
3. Those who are late for 30 minutes or more from the start of the examination at each examination room cannot take the examination.
4. In the Ryukoku University entrance examination, we will give special consideration to entrance examinees with physical disabilities.
If you wish to receive such accommodation in the examination, please be sure to contact the university before proceeding with the application procedure.
5. Follow the supervisor's instructions during the examination. If you do not follow the instructions, it will be considered as cheating and your results of all subjects will be invalid.
6. The entrance examination schedule, and examination contents, etc. may be changed in view of the social situation. If there are any changes, we will notify at any time on the entrance examination information site, etc.
7. You may not be able to take the examination due to immigration restrictions, etc. In that case, we will refund the amount calculated by deducting the handling fee from the application fee (excluding the document screening method).
8. In case of refunding your examination fee, the amount after deducting the transfer handling fee will be refunded.
9. Since the document screening method does not allow us to fully examine the applicant's academic ability before admission, we may "recommend" the applicant to withdraw from the program if it becomes clear after admission that the applicant lacks academic ability as a graduate student. Applicants are advised to give this careful consideration before applying.
10. Admission will be cancelled if false or fraudulent statements or facts contrary to the applicant's eligibility are revealed.

◆ Special measures for victims residing in areas covered by the Disaster Relief Act due to natural disasters, etc.
Ryukoku University has established special measures for disaster victims residing in areas covered by the Disaster Relief Act in order to reduce the financial burden on disaster victims and secure opportunities for examinees to go on to higher education. If you wish to have the special measures applied, please be sure to contact the Admissions Department before going through the procedure for the application for the examination, etc. (For details on special measures, please refer to the Ryukoku University's official website).

◆ Result announcement

1. The Results will be notified by UCARO on the day the results are announced.

Please be sure to read the instructions in the “「合否照会」(Result Announcement) page of the UCARO Manual (Below is the UCARO manual in English) .

https://www.ryukoku.ac.jp/admission/nyushi/pdf/ucaro_e.pdf

◆ Admission procedure

Successful applicants will be notified of the required documents and procedures by the time of admission, along with the notification of acceptance.

Please complete the admission procedure (I and II) by the designated date.

● Examination method / Document screening method

Admission Procedure : Please pay all amount of admission application fee(including first semester tuition fee and other fees)

Admission procedure (collective) Procedure period: February 27 (Thu), 2025 ~ March 4 (Tue), 2025

※ Working individuals who graduated from Ryukoku University with a master's degree need to pay the admission application fee of 50,000 yen.

※ Admission application fee includes application fees of 100,000 yen(50,000 yen for Working individuals)

Note 1. Please note you are not allowed to take the admission procedure after the end of the procedure period under any circumstances.

2. Please refer to pages 21 to 22 for tuition fee and other fees.

3. Details of the admission procedure will be notified at the time of result announcement

4. The admission application fee paid will not be refunded. For refund of other payments at the time of admission, please refer to the "Refund System for Course Fees, etc." (stated below).

◆ Refund System for Course Fees, etc.

If you wish to decline admission after completing all admission procedures, please complete the required procedures (documents to be submitted must arrive) by 2:59:00 P.M on March 31, 2025. Please confirm the procedure method in the "Admission Handbook".

The "Admission Handbook" can be found on the UCARO and Admission Guidance page.

Graduate School of International Studies, Master's and Doctoral Degree Programs

◆ Policy for accepting new students (admission policy)

[Master's Degree Program]

Department of Intercultural Communication

We will foster individuals who can conduct research critically from the perspective of culture on the issues facing the current world, where interdependence is becoming more prominent, and can demonstrate the knowledge gained from that research professionally and practically in the international community.

To this end, we accept students with the following interests and goals:

- Those who are enthusiastic about conducting research in the field of international cultural studies in order to take on a profession that makes the most of their expertise from an international perspective.
- Those who aim to study themes related to Japan, symbiotic society, linguistic culture, religious culture, arts and media, etc. with academic theories and methodologies from an international perspective.
- Those who aspire to show their expertise and practical abilities in the international community

Department of Global Studies

We will foster individuals who will be able to contribute to solving international issues and creating a affluent society in the future, after acquiring not only high language skills and specialized knowledge, but also the qualities and abilities that are indispensable for global human resources, such as dialogue ability, analysis ability / thinking ability, and problem-seeking ability by executing research with a deep awareness of the complex problems of the global society.

To this end, we accept students with the following interests and goals:

- In a situation where globalization progresses rapidly and various problems around the world become more complicated, those who are enthusiastic about investigating the causes of such problems and proposing solutions
- Those who wish to cultivate deep specialized knowledge, high language skills, dialogue skills, analytical skills, thinking skills, and other problem-seeking skills through research at a graduate school, and demonstrate leadership to play an active role in domestic and overseas societies.

Department of Language and Communication

We will foster leaders who can act positively with high English skills and dialogue ability toward solving problems through comprehensive and broad analyses on the international situations that deepen mutual relationships from a multi-faceted perspective by conducting research with a deep awareness of problems related to language communication in the global society.

To this end, we accept students with the following interests and goals:

- Those who wish to play an active role by demonstrating leadership with high language and dialogue skills, and at the same time, to actively promote mutual understanding and multicultural understanding with understanding, tolerance, or flexibility and a critical spirit toward others in a global society.
- Those who wish to contribute to society at home and abroad as highly specialized professionals or researchers such as junior high school / high school English teachers (specialized license), interpreters / translators, etc. in the future by cultivating specialized knowledge and skills related to language communication through research at a graduate school.

[Doctoral Degree Program]

Department of Intercultural Communication

We will train independent researchers who can carry out original and high-level research based on the deep academic knowledge and research ability acquired in the Master's Degree Program, and the knowledge, skills, experience, and high foreign language ability gained in the process of fieldwork and research execution, human resources who can play an active role in domestic and overseas research institutions and contribute to the development of intercultural studies, and human resources who can contribute to the realization of a multicultural

society from an academic and practical perspectives.

To this end, we accept students with the following interests and goals:

- Those who are based on international and interdisciplinary perspectives and who are trying to open up new horizons of knowledge in the field of international cultural studies based on their own specialized knowledge.
- Those who can show that they already have basic research ability in research up to a Master's Degree Program at a graduate school.
- Those who have motivation to make their original academic contributions regarding issues that have not been fully elucidated so far.

Department of Global Studies

We will train independent researchers who can carry out original and high-level research based on the deep academic knowledge and research ability acquired in a Master's Degree Program, and the knowledge, skills, experience, and high foreign language ability gained in the process of fieldwork and research execution, human resources who can play an active role in domestic and overseas research institutions and can demonstrate leadership on the global arena, and human resources who can contribute to solving various problems of the globalizing international community from an academic and practical perspective.

To this end, we accept students with the following interests and goals, etc.:

Based on the specialties of the Department of Global Studies and Department of Language and Communication in the Master's Degree Program of the Graduate School of International Studies, we especially seek the following types of human resources.

- Those who have acquired a wide range of specialized knowledge in related fields in a master's degree program of a graduate school and have autonomous and independent research capabilities necessary for conducting advanced academic research.
- Those who have a strong motivation to set research themes from their own perspective, to enthusiastically conduct research toward the investigation of the causes behind the themes and proposing solutions, and to make their own academic contributions.
- Those who want to cultivate high language skills and deep specialized knowledge through research at a graduate school, and to play an active role as a researcher or a highly specialized professional in domestic and overseas societies.

◆ Eligibility for application

[Graduate School of International Studies, Master's Degree Program general entrance examination (Examination method / Document screening method)]

Those who fall under any of the following items 1 to 5:

1. Those who have graduated from university and those who are expected to graduate by **March 2025**
2. Those who have completed or are expected to complete a 16-year curriculum in school education in a foreign country
3. Those who completed a specialized training college curriculum (limited to those who have a 4-year or more period of study and who meet other criteria set by the Minister of Education, Culture, Sports, Science and Technology) that are separately designated by the Minister of Education, Culture, Sports, Science and Technology after the date specified by the Minister of Education, Culture, Sports, Science and Technology, and those who are expected to complete such a specialized training college curriculum by **March 2025**
4. Those who have been designated by the Minister of Education, Culture, Sports, Science and Technology
5. Those who have been recognized by a graduate school of our university as having academic ability equal to or higher than those who graduated from a university

[Graduate School of International Studies, Master's Degree Program entrance examination for working individuals (Examination method / Document screening method)]

Those who fall under any of the following items 1 to 6 and have at least one year of work experience (including housework) by the time they enter a graduate school of our university.

1. Those who have graduated from university and those who are expected to graduate by **March 2025**
2. Those who have been awarded a bachelor's degree pursuant to the provisions of Article 104, Paragraph 4 of the School Law
3. Those who have completed or are expected to complete a 16-year curriculum in school education in a foreign country
4. Those who completed a specialized training college curriculum (limited to those who have a 4-year or more period of study and who meet other criteria set by the Minister of Education, Culture, Sports, Science and Technology) that are separately designated by the Minister of Education, Culture, Sports, Science and Technology after the date specified by the Minister of Education, Culture, Sports, Science and Technology, and those who are expected to complete such a specialized training college curriculum by **March 2025**
5. Those who have been designated by the Minister of Education, Culture, Sports, Science and Technology
6. Those who have been recognized by a graduate school of our university as having academic ability equal to or higher than those who graduated from a university

[Graduate School of International Studies, Doctoral Degree Program general entrance examination (Examination method / Document screening method)]

Those who fall under any of the following items 1 to 3:

1. Those who have obtained a master's degree and those who are expected to obtain a master's degree by **March 2025**
2. Those who have completed a 12-year or more curriculum of prescribed school education in a foreign country in principle and have obtained a master's degree at a university institution.
3. Those who have been recognized by a graduate school of our university as having academic ability equal to or higher than those who graduated from a university

◆ Application documents

[Graduate School of International Studies, Master's Degree Program general entrance examination (Examination method)]

<Department of Intercultural Communication>

1. Application Form (Prescribed form)

2. Recommendation letter by 1 person (free style)

A recommendation letter shall be created by a person who is familiar with the applicant's educational background, work history, and planned research content. (in a sealed envelope)

3. Referee Contact Form (Prescribed form)

4. Research plan (Prescribed form)

5. Undergraduate (expected) graduation certificate

However, those who have completed (are expected to complete) a Master's or Doctoral Degree Program must submit a certificate of completion (expected completion) of the Master's or Doctoral Degree Program, and those who have dropped out of the Doctoral Degree Program are also required to submit a credit certificate.

6. Undergraduate Transcript of Results

However, those who have completed (are expected to complete) a Master's or Doctoral Degree Program must also submit a transcript of results of the Master's or Doctoral Degree Program.

7. One undergraduate graduation thesis / graduation research (if they are incomplete, the ones currently being created) or one of the academic reports created so far

You may create a new one.

* If the thesis, etc. to be submitted is not in Japanese, please submit the abstract in Japanese (free format, about 800 characters) as well.

8. Examination Subject Selection Sheet (Prescribed form)

<Department of Language and Communication>

1. Application Form (Prescribed form)

2. Recommendation letter by 1 person (free style)

A recommendation letter shall be created by a person who is familiar with the applicant's educational background, work history, and planned research content. (in a sealed envelope)

* Not required for those who have graduated from the Department of Global Studies, Faculty of International Studies.

3. Referee Contact Form (Prescribed form)

* Not required for those who have graduated from the Department of Global Studies, Faculty of International Studies.

4. Research plan (1 each in Japanese and English) (Prescribed form)

* Please enter your desired academic advisor (first and second choices).

5. Undergraduate (expected) Graduation Certificate

However, those who have completed (are expected to complete) a Master's or Doctoral Degree Program must submit a certificate of completion (expected completion) of the Master's or Doctoral Degree Program, and those who have dropped out of the Doctoral Degree Program are also required to submit a credit certificate.

6. Undergraduate Transcript of Results

However, those who have completed (are expected to complete) a Master's or Doctoral Degree Program must also submit a transcript of results of the Master's or Doctoral Degree Program.

7. One undergraduate graduation thesis / graduation research (if they are incomplete, the ones currently being created) in Japanese or English, or one of the academic reports created in Japanese or English so far You may create a new one.

8. External test scores that show English proficiency

Please submit a score that meets either TOEIC® L & R® 730 points, TOEFL® (iBT) 80 points, or IELTS™ 6.0.

* TOEIC® L&R IP test is not included.

* TOEIC® L&R IP online test is not included.

* For TOEIC® L&R and TOEFL® (iBT), the test date of the external test is limited to April 1, 2022 or later (not required for those who have graduated from the Department of Global Studies, Faculty of International

Studies. Also, those whose first language is English and those whose learning language in their graduated (expected to be graduated) higher educational institution is English are not required.)

* When using your TOEFL® score, please submit either "Official Score Reports" or "Test Taker Score Report".

* The TOEFL iBT® test is limited to the Test Date score. ("My Best™ scores" is unavailable.)

[Graduate School of International Studies, Master's Degree Program general entrance examination (Document screening method)]

<Department of Global Studies>

1. Application Form (Prescribed form)

2. Recommendation letter by 2 persons (free style)

A recommendation letter shall be created by a person who is familiar with the applicant's educational background, work history, and planned research content. (in a sealed envelope)

* Not required for those who have graduated from the Department of Global Studies, Faculty of International Studies.

3. Referee Contact Form (Prescribed form)

* Not required for those who have graduated from the Department of Global Studies, Faculty of International Studies.

4. Research Plan (Prescribed form)

* Please enter your desired academic advisor (first and second choices).

5. Undergraduate (expected) Graduation Certificate

However, those who have completed (are expected to complete) a Master's or Doctoral Degree Program must submit a certificate of completion (expected completion) of the Master's or Doctoral Degree Program, and those who have dropped out of the Doctoral Degree Program are also required to submit a credit certificate.

6. Undergraduate Transcript of Results

However, those who have completed (are expected to complete) a Master's or Doctoral Degree Program must also submit a transcript of results of the Master's or Doctoral Degree Program.

7. One undergraduate graduation thesis / graduation research (if they are incomplete, the ones currently being created) in English, or one of the academic reports created in-English so far (no word limit)

You may create a new one.

8. External test scores that show English proficiency

Please submit a score that is above either TOEIC® L&R® 730 points, TOEFL® (iBT) 80 points, or IELTS™ 6.0.

* TOEIC® L&R IP test is not included.

* TOEIC® L&R IP online test is not included.

* For TOEIC® L&R and TOEFL® (iBT), the test date of the external test is limited to April 1, 2022 or later (not required for those who have graduated from the Department of Global Studies, Faculty of International Studies. Also, those whose first language is English and those whose learning language in their graduated (expected to be graduated) higher educational institution is English are not required.)

* When using your TOEFL® score, please submit either "Official Score Reports" or "Test Taker Score Report".

* The TOEFL iBT® test is limited to the Test Date score. ("My Best™ scores" is unavailable.)

[Graduate School of International Studies, Master's Degree Program entrance examination for working individuals (Examination method)]

<Department of Intercultural Communication>

1. Application Form (Prescribed form)
2. Recommendation letter by 1 person (free style)
A recommendation letter shall be created by a person who is familiar with the applicant's educational background, work history, and planned research content. (in a sealed envelope)
3. Referee Contact Form (Prescribed form)
4. Research plan (Prescribed form)
5. Undergraduate (expected) Graduation Certificate
However, those who have completed (are expected to complete) a Master's or Doctoral Degree Program must submit a certificate of completion (expected completion) of the Master's or Doctoral Degree Program, and those who have dropped out of the Doctoral Degree Program are also required to submit a credit certificate.
6. Undergraduate Transcript of Results
However, those who have completed (are expected to complete) a Master's or Doctoral Degree Program must also submit a transcript of results of the Master's or Doctoral Degree Program.
7. One academic paper or report (4,000 characters or more) created within 10 years from the application deadline (A copy is acceptable). You may create a new one.
* If the thesis, etc. to be submitted is not in Japanese, please submit the abstract in Japanese (free format, about 800 characters) as well.
8. Self-reports (Prescribed form)
9. Examination Subject Selection Sheet (Prescribed form)

<Department of Language and Communication>

1. Application Form (Prescribed form) For students living outside Japan, the English-speaking form prescribed by the university)
2. Recommendation letter by 1 person (free style)
A recommendation letter shall be created by a person who is familiar with the applicant's educational background, work history, and planned research content. (in a sealed envelope)
* Not required for those who have graduated from the Department of Global Studies, Faculty of International Studies.
3. Referee Contact Form (Prescribed form)
* Not required for those who have graduated from the Department of Global Studies, Faculty of International Studies.
4. Research plan (1 each in Japanese and English) (Prescribed form)
* Please enter your desired academic advisor (first and second choices).
5. Undergraduate (expected) Graduation Certificate
However, those who have completed (are expected to complete) a Master's or Doctoral Degree Program must submit a certificate of completion (expected completion) of the Master's or Doctoral Degree Program, and those who have dropped out of the Doctoral Degree Program are also required to submit a credit certificate.
6. Undergraduate Transcript of Results
However, those who have completed (are expected to complete) a Master's or Doctoral Degree Program must also submit a transcript of results of the Master's or Doctoral Degree Program.
7. One academic paper or report in Japanese or English created within 10 years from the application deadline (no word limit). You may create a new one.
8. External test scores that show English proficiency
Please submit a score that is above either TOEIC® L&R® 730 points, TOEFL® iBT 80 points, or IELTS™ 6.0.
* TOEIC® L&R IP test is not included.
* TOEIC® L&R IP online test is not included.

- * For TOEIC® L&R and TOEFL® (iBT), the test date of the external test is limited to April 1, 2022 or later (not required for those who have graduated from the Department of Global Studies, Faculty of International Studies. Also, those whose first language is English and those whose learning language in their graduated (expected to be graduated) higher educational institution is English are not required to submit the scores.)
 - * When using your TOEFL® score, please submit either "Official Score Reports" or "Test Taker Score Report".
 - * The TOEFL iBT® test is limited to the Test Date score. ("My Best™ scores" is unavailable.)
9. Self-reports (Prescribed form)

[Graduate School of International Studies, Master's Degree Program entrance examination for working individuals (Document screening method)]

<Department of Global Studies>

1. Application Form (Prescribed form)
2. Recommendation letter by 2 persons (free style)

A recommendation letter shall be created by a person who is familiar with the applicant's educational background, work history, and planned research content. (in a sealed envelope)

 - * Not required for those who have graduated from the Department of Global Studies, Faculty of International Studies.
3. Referee Contact Form (Prescribed form)
 - * Not required for those who have graduated from the Department of Global Studies, Faculty of International Studies.
4. English Research Plan (Prescribed form)
 - * Please enter your desired academic advisor (first and second choices).
5. Undergraduate (expected) Graduation Certificate

However, those who have completed (are expected to complete) a Master's or Doctoral Degree Program must submit a certificate of completion (expected completion) of the Master's or Doctoral Degree Program, and those who have dropped out of the Doctoral Degree Program are also required to submit a credit certificate.
6. Undergraduate Transcript of Results

However, those who have completed (are expected to complete) a Master's or Doctoral Degree Program must also submit a transcript of results of the Master's or Doctoral Degree Program.
7. One academic paper or report in Japanese or English created within 10 years from the application deadline (no word limit). You may create a new one.
8. External test scores that show English proficiency

Please submit a score that is above either TOEIC® L&R® 730 points, TOEFL® iBT 80 points, or IELTS™ 6.0.

 - * TOEIC® L&R IP test is not included.
 - * TOEIC® L&R IP online test is not included.
 - * For TOEIC® L&R and TOEFL® (iBT), the test date of the external test is limited to April 1, 2022-or later (not required for those who have graduated from the Department of Global Studies, Faculty of International Studies. Also, those whose first language is English and those whose learning language in their graduated (expected to be graduated) higher educational institution is English are not required.)
 - * When using your TOEFL® score, please submit either "Official Score Reports" or "Test Taker Score Report".
 - * The TOEFL iBT® test is limited to the Test Date score. ("My Best™ scores" is unavailable.)
9. Self-reports (Prescribed form)

[Doctoral Degree Program of the Graduate School of International Studies]

<Department of Intercultural Communication (Examination method)>

1. Application Form (Prescribed form)
2. Recommendation letter by 2 persons (free style)

A recommendation letter shall be created by a person who is familiar with the applicant's educational background, work history, and planned research content. (in a sealed envelope)

3. Referee Contact Form (Prescribed form)
4. Research plan (Prescribed form) (about 4,000 characters in Japanese, about 2,000 words in English)
5. Undergraduate graduation certificate and graduate school, Master's Degree Program Graduation / Completion (Expected) Certificate
However, those who have completed (expected to complete) a Doctoral Degree Program must submit a certificate of completion (expected completion) of the Doctoral Degree Program, and those who have dropped out of the Doctoral Degree Program are also required to submit a credit certificate.
6. Undergraduate Transcript of Results, and Graduate School, Master's Degree Program Transcript of Results
However, those who have completed (expected to complete) a Doctoral Degree Program must also submit a Transcript of Results of the Doctoral Degree Program.
* If you are currently enrolled in the Master's Degree Program of the Graduate School of International Cultural Studies, you are not required to submit a Transcript of Results.
7. Two master's theses (copies) (if not completed, the one currently being created)
8. The abstract of a master's thesis (in the case of a Japanese master's thesis, the abstract in English of about 400 words, and in the case of a non-Japanese master's thesis, the abstract in Japanese of about 800 characters are required.)
9. Examination Subject Selection Sheet (Prescribed form)

<Department of Global Studies (Document screening method)>

1. Application Form (Prescribed form)
2. Recommendation letter by 2 persons (free style)
A recommendation letter shall be created by a person who is familiar with the applicant's educational background, work history, and planned research content. (in a sealed envelope)
3. Referee Contact Form (Prescribed form)
4. English Research Plan (Prescribed form)
5. Undergraduate graduation certificate and graduate school, Master's Degree Program Graduation / Completion (Expected) Certificate
However, those who have completed (expected to complete) a Doctoral Degree Program must submit a certificate of completion (expected completion) of the Doctoral Degree Program, and those who have dropped out of the Doctoral Degree Program are also required to submit a credit certificate.
6. Undergraduate Transcript of Results, and Graduate School, Master's Degree Program Transcript of Results
However, those who have completed (expected to complete) a Doctoral Degree Program must also submit a Transcript of Results of the Doctoral Degree Program.
* If you are currently enrolled in the Master's Degree Program of the Graduate School of International Cultural Studies, you are not required to submit a Transcript of Results.
7. One master's thesis in English created in a graduate school, master's degree program (if not completed, the one currently being created) or one academic English report created so far (no word limit)
8. External test scores that show English proficiency
Please submit a score that is above either TOEFL® iBT 100 points, or IELTS™ 6.5.
* For TOEFL® (iBT), the test date of the external test is limited to April 1, 2022 or later (not required for those whose first language is English and those whose learning language in the higher educational institution (expected) is English.)
* When using your TOEFL® score, please submit either "Official Score Reports" or "Test Taker Score Report".
* The TOEFL iBT® test is limited to the Test Date score. ("My Best™ scores" is unavailable.)

Test content/ Test time/ Screening Method

[Graduate School of International Studies, Master's Degree Program (Department of Intercultural Communication) General entrance examination / entrance examination for working individuals]

Contents		Test time
Explanation / Document entry		11:10 ~ 11:30
Foreign language written test	<p>Choose one subject other than your mother tongue from English, French, Chinese, Korean, and Japanese [Please fill out and submit the "Examination Subject Selection Sheet".]</p> <p>★ Subjects cannot be changed on the day of the examination ★ You are prohibited from bringing in dictionaries, etc. * However, with regard to <foreign language> in one subject other than the applicant's native language, those who meet the following criteria will be exempted from the foreign language written answer test: <English> TOEIC® L&R 590 points, and TOEFL-iBT® 69 points and the United Nations Associations Test of English (B level) or the EIKEN Test in Practical English Proficiency Preliminary Level 1, <French> Practical French Proficiency Preliminary Level 1, <Chinese> HSK (Chinese Proficiency Test) Level 5 or Japan Chinese Language Test Level 2, <Korean> Hangeul Proficiency Test Preliminary Level 2 or Test of Proficiency in Korean (TOPIK) Level 3, and <Japanese> the criteria of the "JLPT Certificate of Result and Scores" that indicates the pass of N 1 of the "Japanese Language Proficiency Test" (the Japan Educational Exchanges and Services / the Japan Foundation). Please attach required certificates (for the "JLPT Certificate of Result and Scores," a copy of this certificate cannot be used. For other certificates, their copies can be used). For TOEIC® L&R and TOEFL® (iBT), certificates are limited to those with their external test dates on April 1, 2022 or later.</p> <p>* When using your TOEFL® score, please submit either "Official Score Reports" or "Test Taker Score Report". * The TOEFL iBT® test is limited to the Test Date score. ("My Best™ scores" cannot be used.) * TOEIC® L&R IP test is not included. * TOEIC® L&R IP online test is not included.</p>	11:30 ~ 13:00
Oral test	Regarding the application documents, etc. (about 30 minutes)	14:30 ~

< Screening Method > Screening is made based on comprehensive evaluation for the written test, oral test, and application documents, etc. If you are absent from even one subject, your attendance to all tests on that day will be treated as absent and the results will not be notified.

[Graduate School of International Studies, Master's Degree Program (Department of Language and Communication) General entrance examination / entrance examination for working individuals]

Contents	Test time
Explanation / Document entry	14:10 ~ 14:30
Oral test (about 30 minutes)	14:30 ~

< Screening Method > Screening is made based on comprehensive evaluation for the oral test, and application documents, etc. If you are absent from the oral test, it will be treated as absent and the result will not be notified.

[Graduate School of International Studies, Master's Degree Program (Department of Global Studies) General entrance examination / entrance examination for working individuals]

< Screening Method > Screening is made based on comprehensive evaluation for the application documents.

[Graduate School of International Studies, Doctoral Degree Program (Department of Intercultural Communication)]

Contents		Test time
Explanation / Document entry		11:10 ~ 11:30
Foreign language written test	<p>Choose one subject other than your mother tongue from English, French, Chinese, Korean, and Japanese [Please fill out and submit the "Examination Subject Selection Sheet".]</p> <p>★ Subjects cannot be changed on the day of the examination ★ You are prohibited from bringing in dictionaries, etc. * However, with regard to <foreign language> in one subject other than the applicant's native language, those who meet the following criteria will be exempted from the foreign language written answer test: <English> TOEIC® L&R 590 points, and TOEFL-iBT® 69 points and the United Nations Associations Test of English (B level) or the EIKEN Test in Practical English Proficiency Preliminary Level 1, <French> Practical French Proficiency Preliminary Level 1, <Chinese> HSK (Chinese Proficiency Test) Level 5 or Japan Chinese Language Test Level 2, <Korean> Hangeul Proficiency Test Preliminary Level 2 or Test of Proficiency in Korean (TOPIK) Level 3, and <Japanese> the criteria of the "JLPT Certificate of Result and Scores" that indicates the pass of N 1 of the "Japanese Language Proficiency Test" (the Japan Educational Exchanges and Services / the Japan Foundation). Please attach required certificates (for the "JLPT Certificate of Result and Scores," a copy of this certificate cannot be used. For other certificates, their copies can be used).</p> <p>For TOEIC® L&R and TOEFL® (iBT), certificates are limited to those with their external test dates on April 1, 2022 or later.</p>	11:30 ~ 13:00
Specialized subject oral test		14:30 ~

< Screening Method > Screening is made based on comprehensive evaluation for the written test, oral test, and

application documents, etc. If you are absent from even one subject, your attendance to all tests on that day will be treated as absent and the results will not be notified.

[Graduate School of International Studies, Doctoral Degree Program (Department of Global Studies)]

< Screening Method > Screening is made based on comprehensive evaluation for the application documents.

School fees and Other fees

[Graduate School of International Studies]

<Master's Degree Program general entrance examination> <Master's Degree Program entrance examination for working individuals (regular tuition fee)> (Unit: yen)

		Students from other universities	Graduates from our faculty	Graduates from our graduate school
School	Admission fee	200,000	150,000	—
	Tuition (for the first semester)	321,500	296,500	296,500
Other fees	Academic society admission fee	2,000	—	—
	Academic society fee (for the first semester)	2,000	2,000	2,000
	Graduate School Student Association membership fee (for the first semester)	500	500	500
	Shinwakai admission fee	3,000	—	—
	Shinwakai membership fee (for the first semester)	3,500	3,500	3,500
	Advance Payment for Alumni Association (Koyukai)	10,000	—	—
Total (payments at the time of admission)		542,500	452,500	302,500

Note 1. The Other fees are commissive levy from academic societies, Graduate School Student Association, Shinwakai, and Alumni Association (Koyukai).

Note 2. Students from Ryukoku University who are not from our faculty or graduate school will be charged an academic society admission fee of 2,000 yen.

Note 3. The alumni association membership fee (40,000 yen) is to be paid only by those from other universities. They are required to pay 10,000 yen in advance at the time of admission, and the remaining 30,000 yen in the second year of the Master's Degree Program.

<Master's Degree Program entrance examination for working individuals (credit system tuition fee)> (Unit: yen)

		Students from other universities	Graduates from our faculty	Graduates from our graduate school
School fees	Admission fee	200,000	150,000	—
	Tuition (for the first semester)	—	—	—
	Enrollment fee	25,000	25,000	25,000
	Registration fee (per unit)	(*37,100)	(*37,100)	(*37,100)
Other fees	Academic society admission fee	2,000	—	—
	Academic society fee (for the first semester)	2,000	2,000	2,000
	Graduate School Student Association membership fee (for the first semester)	500	500	500
	Shinwakai admission fee	3,000	—	—
	Shinwakai membership fee (for the first semester)	3,500	3,500	3,500
	Advance Payment for Alumni Association (Koyukai)	10,000	—	—
Total (payments at the time of admission)		246,000	181,000	31,000

Note 1. Since tuition is based on credits, you will be required to pay the enrollment fee + registration fee (registration fee per unit x number of registered credits).

Note 2. The enrollment fee for the first semester of the enrollment year is included in the payments at the time of admission.

Note 3. The registration fee will be based on the number of credits registered, so please pay it after admission. The deadline for payment of the registration fee (for the first semester) is June 12.

Note 4. For graduates from our graduate school, the difference between the admission application fee and the payments at the time of admission will be appropriated to a part of the registration fee for the first semester.

Note 5. Other fees are commissive levy from academic societies, Graduate School Student Association, Shinwakai,

and Alumni Association (Koyukai).

Note 6. Students from Ryukoku University who are not from our faculty or graduate school will be charged an academic society admission fee of 2,000 yen.

Note 7. The alumni association membership fee (40,000 yen) is to be paid only by those from other universities. They are required to pay 10,000 yen in advance at the time of admission, and the remaining 30,000 yen in the second year of the Master's Degree Program.

Note 8. The registration fee is not added to the value in the "Total" field in this table.

About School fees for those who have passed the entrance examination for working individuals of the graduate school Master's Degree Program

With regard to tuition rates for those who have passed the entrance examination for working individuals, students can choose either the "regular School fees" which is a fixed amount or a "credit-based system tuition fee" for which the course fee is determined according to the number of registered credits.

Choice from "regular tuition fee" or "credit system tuition fee" must be made by April to early May when the registration procedure is completed. The tuition fee system chosen will be applied during enrollment in our university and cannot be changed, so please choose them carefully after referring to the "Timetable" and "Syllabus" and making your own study plan.

The payments at the time of admission shall be the entrance fee, the amount equivalent to the enrollment fee, and membership fees in the credit system tuition fee. After admission, you are required to pay the difference between the payments at the time of admission and the semester tuition fee when you choose "regular tuition fee," and the registration fee according to the number of registered credits when you choose "credit system tuition fee," until June 20.

<Doctoral Degree Program>

(Unit: yen)

		Students from other universities	Graduates from our faculty	Graduates from our graduate school
School fees	Admission fee	200,000	150,000	—
	Tuition (for the first semester)	321,500	296,500	296,500
Other fees	Academic society admission fee	2,000	—	—
	Academic society fee (for the first semester)	2,000	2,000	2,000
	Graduate School Student Association membership fee (for the first semester)	500	500	500
	Shinwakai admission fee	3,000	—	—
	Shinwakai membership fee (for the first semester)	3,500	3,500	3,500
	Advance Payment for Alumni Association (Koyukai)	10,000	—	—
Total (payments at the time of admission)		542,500	452,500	302,500

Note 1. The Other fees are commissive levy from academic societies, Graduate School Student Association, Shinwakai, and Alumni Association (Koyukai).

Note 2. Students from Ryukoku University who are not from our faculty or graduate school will be charged an academic society admission fee of 2,000 yen.

Note 3. The alumni association membership fee (40,000 yen) is to be paid only by those from other universities. You are required to pay 10,000 yen in advance at the time of admission, and the remaining 30,000 yen in the third year of the Doctoral Degree Program.

◆ About the Long-term Course System

We established a "Long-term Course System" that allows students who have difficulty in completing a course in a normal set period of time due to their profession, etc., to take the course systematically for a certain period of time and complete the course.

For details, please check the university official website

(<https://www.ryukoku.ac.jp/faculty/graduate/chokirishu/index.html>).

○ Outline of the Long-term Course System

[Target graduate schools]

This system is applied to Master's and Doctoral Degree Programs of all graduate schools of our university.

[Target students]

Students can wish to become a long-term course student when they qualify as any of the following students who have difficulty in completing a course in the standard period of study:

- (1) Those who have an occupation
- (2) Those who are under various circumstances such as housework, long-term care, childcare, and childbirth, etc.
- (3) Those who are recognized as being under considerable circumstances by the relevant graduate school

* However, regardless of the above (1) to (3), the following students are not eligible.

- International students
- Those who enroll in a Master's Degree Program of the Graduate School of Law or the Graduate School of Policy Studies on the one-year program under an agreement on mutual cooperation related to regional human resource development.
- Those who enroll in a Master's Degree Program of the Graduate School of Sociology on a one-year program under an agreement on organization outside the university.

[Long-term course period]

The upper limit of the period is up to six years for both a master's degree program and a doctoral degree program. However, the leave period is not included in this period.

[Application period and method]

If you wish to be eligible for the Long-term Course System, you need to make an application during one of the following periods:

1. When making an application before admission: Admission procedure period
2. When making an application after admission: The period up to one month before the start of the academic year of the long-term course (application in the completion year is not acceptable.)

[Screening method]

Based on the submitted application documents, etc., the applicants will be screened at the graduate school to which they belong (will belong).

[Payment method for school fees, etc.]

Long-term course students will be required to pay the regular school fees by even installments according to the period of study.

e.g. A case where you are from another university and entered a Master's Degree Program of the Graduate School of International Studies

1. In the case of wishing to take a long-term course for 3 years (Unit: yen)

School fees	1st year	2nd year	3rd year	Total
Admission fee	200,000	—	—	200,000
Tuition	430,000	428,000	428,000	1,286,000
Facility fee	-	-	-	-
Total	630,000	428,000	428,000	1,486,000

2. In the case of wishing to take a long-term course for 4 years (Unit: yen)

School fees	1st year	2nd year	3rd year	4th year	Total
Admission fee	200,000	—	—	—	200,000
Tuition	321,500	321,500	321,500	321,500	1,286,000
Facility fee	—	—	—	—	—
Total	521,500	321,500	321,500	321,500	1,486,000

3. In the case of wishing to take a long-term course for 5 years (Unit: yen)

School fees	1st year	2nd year	3rd year	4th year	5th year	Total
Admission fee	200,000	—	—	—	—	200,000
Tuition	257,200	257,200	257,200	257,200	257,200	1,286,000
Facility fee	—	—	—	—	—	—
Total	457,200	257,200	257,200	257,200	257,200	1,486,000

* Other fees are required in addition to the above school fees. The payment method for other fees will not be installments.

★ If the amount of payments at the time of admission is larger than the school fees for the first semester, the difference will be appropriated to the school fees for the next semester (second semester) and thereafter.

<Inquiries >

Ryukoku University

Office of the Graduate School of International Studies

Tel: +81-(0)75-645-5645

Monday / Wednesday ~ Friday 9:00 ~ 11:45, 12:45 ~ 17:00,

Tuesday 10:45 ~ 11:45, 12:45 ~ 17:00

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