

Ryukoku University
Graduate School of International Studies
Department of Global Studies

Application Guidelines
September 2025 Admission
April 2026 Admission

All dates and times stated in this document are in Japan Standard Time (JST).

Application Process

Examinees in Japan

◆STEP1

Preparation for Application

- Know your application schedule and screening process
- Check your application eligibility
- Prepare the required documents for application



◆STEP2

Procedure of Online Application

- Register for UCARO *UCARO is an admission examination portal site.
- Apply through UCARO



◆STEP3

Payment of Examination Fee

- Pay the examination fee from the payment page on UCARO



◆STEP4

Submission of Application Documents

- Send the application documents by post (by registered mail or express mail) by the application period deadline.

Examinees outside Japan

◆STEP1

Preparation for application

- Know your application schedule and screening process
- Check your application eligibility
- Prepare the required documents for application



◆STEP2

Procedure of Online Application

- Register for UCARO *UCARO is an admission examination portal site.
- Apply through UCARO



◆STEP3

Payment of Examination Fee

【Pattern 1】

- Pay the examination fee from the payment page on UCARO

【Pattern 2】

- Pay the examination fee by overseas remittance



◆STEP4

Submission of Application Documents

【Pattern 1】

- Send the application documents by post by the application period deadline (by registered mail or express mail)

【Pattern 2】

- Send the application documents by the international courier service such as DHL/EMS by the application period deadline.

Graduate School of International Studies, Master's and Doctoral Degree Programs

◆ Policy for accepting new students (admission policy)

[Master's Degree Program]

Department of Global Studies

We will foster individuals who will be able to contribute to solving international issues and creating a affluent society in the future, after acquiring not only high language skills and specialized knowledge, but also the qualities and abilities that are indispensable for global human resources, such as dialogue ability, analysis ability / thinking ability, and problem-seeking ability by executing research with a deep awareness of the complex problems of the global society.

To this end, we accept students with the following interests and goals:

- In a situation where globalization progresses rapidly and various problems around the world become more complicated, those who are enthusiastic about investigating the causes of such problems and proposing solutions
- Those who wish to cultivate deep specialized knowledge, high language skills, dialogue skills, analytical skills, thinking skills, and other problem-seeking skills through research at a graduate school, and demonstrate leadership to play an active role in domestic and overseas societies.

[Doctoral Degree Program]

Department of Global Studies

We will train independent researchers who can carry out original and high-level research based on the deep academic knowledge and research ability acquired in a Master's Degree Program, and the knowledge, skills, experience, and high foreign language ability gained in the process of fieldwork and research execution, human resources who can play an active role in domestic and overseas research institutions and can demonstrate leadership on the global arena, and human resources who can contribute to solving various problems of the globalizing international community from an academic and practical perspective.

To this end, we accept students with the following interests and goals, etc.:

Based on the specialties of the Department of Global Studies and Department of Language and Communication in the Master's Degree Program of the Graduate School of International Studies, we especially seek the following types of human resources.

- Those who have acquired a wide range of specialized knowledge in related fields in a master's degree program of a graduate school and have autonomous and independent research capabilities necessary for conducting advanced academic research.
- Those who have a strong motivation to set research themes from their own perspective, to enthusiastically conduct research toward the investigation of the causes behind the themes and proposing solutions, and to make their own academic contributions.
- Those who want to cultivate high language skills and deep specialized knowledge through research at a graduate school, and to play an active role as a researcher or a highly specialized professional in domestic and overseas societies.

◆ Enrollment capacity

Department	Enrollment	Course	Enrollment capacity for admission in April	Working individuals' enrollment capacity within the total enrollment capacity in April
Global Studies	Enrollment in September 2025	Master's Degree Program	A few	A few
		Doctoral Degree Program	A few	—
	Enrollment in April 2026	Master's Degree Program	4	A few
		Doctoral Degree Program	2	—

◆ Entrance Examination Schedule

Document screening method

Enrollment	Type of entrance examination		Application period	Screening method	Result announcement	Admission procedure period
Enrollment in September 2025	Master's Degree Program	General entrance examination	May 5 (Mon), 2025 ~ May 14 (Wed), 2025 <postmark deadline> * Applications from students living outside Japan must arrive by the deadline.	Comprehensive evaluation based on application documents	June 28 (Sat), 2025	June 28 (Sat), 2025 ~ July 4 (Fri), 2025* Applications from students living outside Japan must arrive by July 4 (Fri).
		Entrance examination for working individuals				
	Doctoral Degree Program					
Enrollment in April 2026	Fall	Master's Degree Program	September 25 (Thu), 2025 ~ October 1 (Wed), 2025 <postmark deadline> * Applications from students living outside Japan must arrive by the deadline.	Comprehensive evaluation based on application documents	November 15 (Sat), 2025	<div>Procedure I</div> November 15 (sat), 2025 ~ November 21 (Fri), 2025 * Applications from students living outside Japan must arrive by November 28 (Fri). <div>Procedure II</div> November 15 (sat), 2025 ~ February 26 (Thu), 2026
		Entrance examination for working individuals				
		Doctoral Degree Program				
	Spring	Master's Degree Program	January 3 (Sat), 2026 ~ January 9 (Fri), 2026 <postmark deadline> * Applications from students living outside Japan must arrive by the deadline.	Comprehensive evaluation based on application documents	February 27 (Fri), 2026	February 27 (Fri), 2026 ~ March 4 (Wed), 2026* Applications from students living outside Japan must arrive by March 6 (Fri).
		Entrance examination for working individuals				
		Doctoral Degree Program				

Test content/ Test time/ Screening Method

**[Graduate School of International Studies, Master's Degree Program (Department of Global Studies)
General entrance examination / entrance examination for working individuals]**

< Screening Method > Screening is made based on comprehensive evaluation for the application documents.

[Graduate School of International Studies, Doctoral Degree Program (Department of Global Studies)]

< Screening Method > Screening is made based on comprehensive evaluation for the application documents.

◆ About application qualifications

1. Application qualifications are set according to graduate school and for each type of entrance examination. If you have any questions about your eligibility, please inquire at the following contact information:

[Inquiries] Faculty of International Studies Office: +81-(0)75-645-5645

Monday / Wednesday ~ Friday 9:00 ~ 11:45 12:45 ~ 17:00

Tuesday 10:45 ~ 11:45 12:45 ~ 17:00

Email: world@ad.ryukoku.ac.jp

2. If you are requested to submit documents by each faculty's office to confirm your application qualifications, please mail the required documents to each faculty's office by registered mail or express mail at least two weeks before the application start date. Based on the submitted documents, we will judge whether you are eligible to apply and notify you about the judgment result.

3. Please submit a certificate in either Japanese or English. For other languages, please have your application translated into either Japanese or English by the embassy or consulate, or by your school or translation company, and submit it together with a certificate of translation (with official seal) stating that the original and translated documents are identical. The format of the translation certificate is optional.

4. If you have graduated from (completed) a university or graduate school in China, please attach a copy of the PDF file of the "Educational Attainment Certificate Electronic Notebook Draft Table (教育部學歷證書電子注冊備案表)" that you downloaded by registering with the "China Higher-education Information and Student Information (CHSI) (中国高等教育学生信息網 (学信網))" (<https://www.chsi.com.cn/xlcx/bgys.jsp>) to your certificate of graduation (completion).

If you expect to graduate from (complete) a university or graduate school in China, please attach a copy of the PDF file of the "Online Verification Report of Higher Education Qualification Certificate (教育部學籍在線驗證報告)" that you downloaded by registering with the "China Higher-education Information and Student Information (CHSI)中国高等教育学生信息網 (学信網)" (<https://www.chsi.com.cn/xlcx/bgys.jsp>) to your certificate of expected graduation (completion).

* "Educational Attainment Certificate Electronic Notebook Draft Table (教育部學歷證書電子注冊備案表)" and "Online Verification Report of Higher Education Qualification Certificate (教育部學籍在線驗證報告)" must have an expiration date later than the examination date.

「公証書」 are not acceptable.

5. About international students

(1) International students can also apply according to these guidelines.

(2) When an international student makes an application in accordance with these guidelines, the following application documents must be submitted in addition to the application documents specified by the Graduate School of International Studies. If you are a student living outside Japan, it will take some time to issue an examination permit, etc., so please be sure to contact the Admissions Department (+81-(0)75-645-7887

weekdays 9:00 to 17:00) at least one month before the application period. Please download the prescribed forms from the university's official website.

(<https://www.world.ryukoku.ac.jp/graduate/en/admission/>)

- Application for Admission to Ryukoku University_For International Students (prescribed form)
- A copy of the certificate of residence

Submission is required only for students living in Japan. Please ask the issuer to include your "nationality," "status of residence," "period of stay," "expiration date of your period of stay," and "residence card number." If the expiration date of your period of stay is before the examination date, please submit a copy of your residence card (both sides) or other documentation that confirms that you are in the process of renewing your period of stay, together with your residence certificate.

* For the choice in the household section, you may choose either "All households" or "Part of households."

◆ Eligibility for application **for September 2025 Admission**

[Graduate School of International Studies, Master's Degree Program general entrance examination (Examination method / Document screening method)]

Those who fall under any of the following items 1 to 5:

1. Those who have graduated from university and those who are expected to graduate by **September 2025**
2. Those who have completed or are expected to complete a 16-year curriculum in school education in a foreign country
3. Those who completed a specialized training college curriculum (limited to those who have a 4-year or more period of study and who meet other criteria set by the Minister of Education, Culture, Sports, Science and Technology) that are separately designated by the Minister of Education, Culture, Sports, Science and Technology after the date specified by the Minister of Education, Culture, Sports, Science and Technology, and those who are expected to complete such a specialized training college curriculum by **September 2025**
4. Those who have been designated by the Minister of Education, Culture, Sports, Science and Technology
5. Those who have been recognized by a graduate school of our university as having academic ability equal to or higher than those who graduated from a university

[Graduate School of International Studies, Master's Degree Program entrance examination for working individuals (Document screening method)]

Those who fall under any of the following items 1 to 6 and have at least one year of work experience (including housework) by the time they enter a graduate school of our university.

1. Those who have graduated from university and those who are expected to graduate by **September 2025**
2. Those who have been awarded a bachelor's degree pursuant to the provisions of Article 104, Paragraph 4 of the School Law
3. Those who have completed or are expected to complete a 16-year curriculum in school education in a foreign country
4. Those who completed a specialized training college curriculum (limited to those who have a 4-year or more period of study and who meet other criteria set by the Minister of Education, Culture, Sports, Science and Technology) that are separately designated by the Minister of Education, Culture, Sports, Science and Technology after the date specified by the Minister of Education, Culture, Sports, Science and Technology, and those who are expected to complete such a specialized training college curriculum by **September 2025**
5. Those who have been designated by the Minister of Education, Culture, Sports, Science and Technology
6. Those who have been recognized by a graduate school of our university as having academic ability equal to or higher than those who graduated from a university

[Graduate School of International Studies, Doctoral Degree Program general entrance examination (Document screening method)]

Those who fall under any of the following items 1 to 3:

1. Those who have obtained a master's degree and those who are expected to obtain a master's degree by **September 2025**
2. Those who have completed a 12-year or more curriculum of prescribed school education in a foreign country in principle and have obtained a master's degree at a university institution.
3. Those who have been recognized by a graduate school of our university as having academic ability equal to or higher than those who graduated from a university

◆ Application documents **for September 2025 Admission**

Application documents must be submitted with all required items.

If there are any documents that cannot be submitted within the application period due to reasons that are not the responsibility of the applicant, please be sure to contact the Admissions Department of Ryukoku University by the end of the application period.

[Graduate School of International Studies, Master's Degree Program general entrance examination (Document screening method)]

<Department of Global Studies>

1. Application Form (Prescribed form)

2. Recommendation letter by 2 persons (free style)

A recommendation letter shall be created by a person who is familiar with the applicant's educational background, work history, and planned research content. (In a sealed envelope)

* Not required for those who have graduated from the Department of Global Studies, Faculty of International Studies, Ryukoku University.

3. Referee Contact Form (Prescribed form)

* Not required for those who have graduated from the Department of Global Studies, Faculty of International Studies, Ryukoku University.

4. Research Plan (Prescribed form)

* Please enter your desired academic advisor (first and second choices).

*It is recommended that students contact the faculty member whom they wish to supervise and discuss their research with him/her in advance, if at all possible.

5. Undergraduate (expected) Graduation Certificate

However, those who have completed (are expected to complete) a Master's or Doctoral Degree Program must submit a certificate of completion (expected completion) of the Master's or Doctoral Degree Program, and those who have dropped out of the Doctoral Degree Program are also required to submit a credit certificate.

6. Undergraduate Transcript of Results

However, those who have completed (are expected to complete) a Master's or Doctoral Degree Program must also submit a transcript of results of the Master's or Doctoral Degree Program.

7. One undergraduate graduation thesis / graduation research (if they are incomplete, the ones currently being created) in English, or one of the academic reports created in-English so far (photocopying allowed, no word limit)

You may create a new one.

8. External test scores that show English proficiency

Please submit a score that is above either TOEIC® L&R® 730 points, TOEFL® (iBT) 80 points, or IELTS™ 6.0.

- * The test date of the external test is limited to April 1, 2022 or later (not required for those who have graduated from the Department of Global Studies, Faculty of International Studies, Ryukoku University. Also, those whose first language is English and those whose learning language in their graduated (expected to be graduated) higher educational institution is English are not required. However, you may be asked to submit documentation to prove this)
- * When using your TOEFL® score, please submit either "Official Score Reports" or "Test Taker Score Report".
- * The TOEFL iBT® test is limited to the Test Date score. ("My Best ™ scores" is unavailable.)
- * TOEIC® L&R IP test is not included.
- * TOEIC® L&R IP online test is not included.

[Graduate School of International Studies, Master's Degree Program entrance examination for working individuals (Document screening method)]

<Department of Global Studies>

1. Application Form (Prescribed form)

2. Recommendation letter by 2 persons (free style)

A recommendation letter shall be created by a person who is familiar with the applicant's educational background, work history, and planned research content. (in a sealed envelope)

- * Not required for those who have graduated from the Department of Global Studies, Faculty of International Studies, Ryukoku University.

3. Referee Contact Form (Prescribed form)

- * Not required for those who have graduated from the Department of Global Studies, Faculty of International Studies, Ryukoku University.

4. English Research Plan (Prescribed form)

- * Please enter your desired academic advisor (first and second choices).

*It is recommended that students contact the faculty member whom they wish to supervise and discuss their research with him/her in advance, if at all possible.

5. Undergraduate (expected) Graduation Certificate

However, those who have completed (are expected to complete) a Master's or Doctoral Degree Program must submit a certificate of completion (expected completion) of the Master's or Doctoral Degree Program, and those who have dropped out of the Doctoral Degree Program are also required to submit a credit certificate.

6. Undergraduate Transcript of Results

However, those who have completed (are expected to complete) a Master's or Doctoral Degree Program must also submit a transcript of results of the Master's or Doctoral Degree Program.

7. One academic paper or report in Japanese or English created within 10 years from the application deadline (photocopying allowed, no word limit). You may create a new one.

8. External test scores that show English proficiency

Please submit a score that is above either TOEIC® L&R® 730 points, TOEFL® (iBT) 80 points, or IELTS™ 6.0.

- *The test date of the external test is limited to April 1, 2022 or later (not required for those who have graduated from the Department of Global Studies, Faculty of International Studies, Ryukoku University. Also, those whose first language is English and those whose learning language in their graduated (expected to be graduated) higher educational institution is English are not required. However, you may be asked to submit

documentation to prove this)

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- * TOEIC® L&R IP test is not included.
- * TOEIC® L&R IP online test is not included.

9. Personal Statement (Prescribed form)

[Doctoral Degree Program of the Graduate School of International Studies]

<Department of Global Studies (Document screening method)>

1. Application Form (Prescribed form)

2. Recommendation letter by 2 persons (free style)

A recommendation letter shall be created by a person who is familiar with the applicant's educational background, work history, and planned research content. (in a sealed envelope)

* Not required for those who have completed the Graduate School of International Studies, Ryukoku University.

3. Referee Contact Form (Prescribed form)

* Not required for those who have completed the Graduate School of International Studies, Ryukoku University.

4. English Research Plan (Prescribed form)

5. Undergraduate graduation certificate and graduate school, Master's Degree Program Graduation / Completion (Expected) Certificate

However, those who have completed (expected to complete) a Doctoral Degree Program must submit a certificate of completion (expected completion) of the Doctoral Degree Program, and those who have dropped out of the Doctoral Degree Program are also required to submit a credit certificate.

* Applicants who have completed (or expect to complete) a master's degree program are not required to submit an undergraduate graduation certificate.

6. Undergraduate Transcript of Results, and Graduate School, Master's Degree Program Transcript of Results

However, those who have completed (expected to complete) a Doctoral Degree Program must also submit a Transcript of Results of the Doctoral Degree Program.

* Applicants who have completed (or expect to complete) a master's degree program are not required to submit an undergraduate Transcript of Results..

7. One master's thesis in English created in a graduate school, master's degree program (if not completed, the one currently being created) or one academic English report created so far (photocopying allowed, no word limit)

8. External test scores that show English proficiency

Please submit a score that is above either TOEFL® iBT 100 points, or IELTS™ 6.5.

* Test date of the external test is limited to April 1, 2022 or later (not required for those whose first language is English and those whose learning language in the higher educational institution is English(Including Department of Global Studies and Department of Language and Communication, Graduate School of International Studies, Ryukoku University). However, you may be asked to submit documentation to prove this.

* When using your TOEFL® score, please submit either "Official Score Reports" or "Test Taker Score Report".

* The TOEFL iBT® test is limited to the Test Date score. ("My Best™ scores" is unavailable.)

* TOEIC® L&R IP test is not included.

* TOEIC® L&R IP online test is not included.

◆ Eligibility for application for April 2026 Admission

[Graduate School of International Studies, Master's Degree Program general entrance examination (Document screening method)]

Those who fall under any of the following items 1 to 5:

1. Those who have graduated from university and those who are expected to graduate by **March 2026**
2. Those who have completed or are expected to complete a 16-year curriculum in school education in a foreign country
3. Those who completed a specialized training college curriculum (limited to those who have a 4-year or more period of study and who meet other criteria set by the Minister of Education, Culture, Sports, Science and Technology) that are separately designated by the Minister of Education, Culture, Sports, Science and Technology after the date specified by the Minister of Education, Culture, Sports, Science and Technology, and those who are expected to complete such a specialized training college curriculum by **March 2026**
4. Those who have been designated by the Minister of Education, Culture, Sports, Science and Technology
5. Those who have been recognized by a graduate school of our university as having academic ability equal to or higher than those who graduated from a university

[Graduate School of International Studies, Master's Degree Program entrance examination for working individuals (Examination method / Document screening method)]

Those who fall under any of the following items 1 to 6 and have at least one year of work experience (including housework) by the time they enter a graduate school of our university.

1. Those who have graduated from university and those who are expected to graduate by **March 2026**
2. Those who have been awarded a bachelor's degree pursuant to the provisions of Article 104, Paragraph 4 of the School Law
3. Those who have completed or are expected to complete a 16-year curriculum in school education in a foreign country
4. Those who completed a specialized training college curriculum (limited to those who have a 4-year or more period of study and who meet other criteria set by the Minister of Education, Culture, Sports, Science and Technology) that are separately designated by the Minister of Education, Culture, Sports, Science and Technology after the date specified by the Minister of Education, Culture, Sports, Science and Technology, and those who are expected to complete such a specialized training college curriculum by **March 2026**
5. Those who have been designated by the Minister of Education, Culture, Sports, Science and Technology
6. Those who have been recognized by a graduate school of our university as having academic ability equal to or higher than those who graduated from a university

[Graduate School of International Studies, Doctoral Degree Program general entrance examination (Document screening method)]

Those who fall under any of the following items 1 to 3:

1. Those who have obtained a master's degree and those who are expected to obtain a master's degree by **March 2026**
2. Those who have completed a 12-year or more curriculum of prescribed school education in a foreign country in principle and have obtained a master's degree at a university institution.
3. Those who have been recognized by a graduate school of our university as having academic ability equal to or higher than those who graduated from a university

◆ Application documents **for April 2026 Admission**

Application documents must be submitted with all required items.

If there are any documents that cannot be submitted within the application period due to reasons that are not the responsibility of the applicant, please be sure to contact the Admissions Department of Ryukoku University by the end of the application period.

**[Graduate School of International Studies, Master's Degree Program general entrance examination
(Document screening method)]**

<Department of Global Studies>

1. Application Form (Prescribed form)

2. Recommendation letter by 2 persons (free style)

A recommendation letter shall be created by a person who is familiar with the applicant's educational background, work history, and planned research content. (in a sealed envelope)

* Not required for those who have graduated from the Department of Global Studies, Faculty of International Studies, Ryukoku University..

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4. Research Plan (Prescribed form)

* Please enter your desired academic advisor (first and second choices).

*It is recommended that students contact the faculty member whom they wish to supervise and discuss their research with him/her in advance, if at all possible.

5. Undergraduate (expected) Graduation Certificate

However, those who have completed (are expected to complete) a Master's or Doctoral Degree Program must submit a certificate of completion (expected completion) of the Master's or Doctoral Degree Program, and those who have dropped out of the Doctoral Degree Program are also required to submit a credit certificate.

6. Undergraduate Transcript of Results

However, those who have completed (are expected to complete) a Master's or Doctoral Degree Program must also submit a transcript of results of the Master's or Doctoral Degree Program.

7. One undergraduate graduation thesis / graduation research (if they are incomplete, the ones currently being created) in English, or one of the academic reports created in-English so far (photocopying allowed, no word limit)

You may create a new one.

8. External test scores that show English proficiency

Please submit a score that is above either TOEIC® L&R® 730 points, TOEFL® (iBT) 80 points, or IELTS™ 6.0.

* TOEIC® L&R IP test is not included.

* TOEIC® L&R IP online test is not included.

* The test date of the external test is limited to April 1, 2023 or later (not required for those who have graduated from the Department of Global Studies, Faculty of International Studies. Also, those whose first language is English and those whose learning language in their graduated (expected to be graduated) higher educational institution is English are not required. However, you may be asked to submit documentation to prove this)

* When using your TOEFL® score, please submit either "Official Score Reports" or "Test Taker Score Report".

* The TOEFL iBT® test is limited to the Test Date score. ("My Best™ scores" is unavailable.)

[Graduate School of International Studies, Master's Degree Program entrance examination for working individuals (Document screening method)]

<Department of Global Studies>

1. Application Form (Prescribed form)
2. Recommendation letter by 2 persons (free style)

A recommendation letter shall be created by a person who is familiar with the applicant's educational background, work history, and planned research content. (In a sealed envelope)

 - * Not required for those who have graduated from the Department of Global Studies, Faculty of International Studies.
3. Referee Contact Form (Prescribed form)
 - * Not required for those who have graduated from the Department of Global Studies, Faculty of International Studies.
4. English Research Plan (Prescribed form)
 - * Please enter your desired academic advisor (first and second choices).
 - * It is recommended that students contact the faculty member whom they wish to supervise and discuss their research with him/her in advance, if at all possible.
5. Undergraduate (expected) Graduation Certificate

However, those who have completed (are expected to complete) a Master's or Doctoral Degree Program must submit a certificate of completion (expected completion) of the Master's or Doctoral Degree Program, and those who have dropped out of the Doctoral Degree Program are also required to submit a credit certificate.
6. Undergraduate Transcript of Results

However, those who have completed (are expected to complete) a Master's or Doctoral Degree Program must also submit a transcript of results of the Master's or Doctoral Degree Program.
7. One academic paper or report in English created within 10 years from the application deadline (photocopying allowed, no word limit). You may create a new one.
8. External test scores that show English proficiency

Please submit a score that is above either TOEIC® L&R® 730 points, TOEFL® iBT 80 points, or IELTS™ 6.0.

 - * TOEIC® L&R IP test is not included.
 - * TOEIC® L&R IP online test is not included.
 - * The test date of the external test is limited to April 1, 2023-or later (not required for those who have graduated from the Department of Global Studies, Faculty of International Studies. Also, those whose first language is English and those whose learning language in their graduated (expected to be graduated) higher educational institution is English are not required. However, you may be asked to submit documentation to prove this)
 - * When using your TOEFL® score, please submit either "Official Score Reports" or "Test Taker Score Report".
 - * The TOEFL iBT® test is limited to the Test Date score. ("My Best™ scores" is unavailable.)
9. Personal Statement (Prescribed form)

[Doctoral Degree Program of the Graduate School of International Studies]

<Department of Global Studies (Document screening method)>

1. Application Form (Prescribed form)
2. Recommendation letter by 2 persons (free style)

A recommendation letter shall be created by a person who is familiar with the applicant's educational background, work history, and planned research content. (in a sealed envelope)

 - * Not required for those who have completed the Graduate School of International Studies, Ryukoku University.
3. Referee Contact Form (Prescribed form)
 - * Not required for those who have completed the Graduate School of International Studies, Ryukoku University.
4. English Research Plan (Prescribed form)

5. Undergraduate graduation certificate and graduate school, Master's Degree Program Graduation / Completion (Expected) Certificate

However, those who have completed (expected to complete) a Doctoral Degree Program must submit a certificate of completion (expected completion) of the Doctoral Degree Program, and those who have dropped out of the Doctoral Degree Program are also required to submit a credit certificate.

* Applicants who have completed (or expect to complete) a master's degree program are not required to submit an undergraduate graduation certificate.

6. Undergraduate Transcript of Results, and Graduate School, Master's Degree Program Transcript of Results

However, those who have completed (expected to complete) a Doctoral Degree Program must also submit a Transcript of Results of the Doctoral Degree Program.

* Applicants who have completed (or expect to complete) a master's degree program are not required to submit an undergraduate Transcript of Results.

7. One master's thesis in English created in a graduate school, master's degree program (if not completed, the one currently being created) or one academic English report created so far (photocopying allowed, no word limit)

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* The TOEFL iBT® test is limited to the Test Date score. ("My Best™ scores" is unavailable.)

* TOEIC® L&R IP test is not included.

* TOEIC® L&R IP online test is not included.

◆ About application documents

1. For the application documents, please download the prescribed forms from the university's official website.
(<https://www.world.ryukoku.ac.jp/graduate/en/admission/>)

◆ Online Application

Please register for UCARO to proceed the online application.

<https://prod.shutsugan.ucaro.jp/ryukoku-graduate-aut/top>

Please be sure to read the manuals for UCARO Account Registration and Online Application for details.

Please note that the "Application Information Entry" on the Online Application differs for examinees in Japan and examinees outside Japan.

*UCARO is an admission examination portal site and the website UCARO is available only in Japanese. We apologize for the inconvenience.

For the UCARO manual (English version), please refer to the following website.

<https://www.world.ryukoku.ac.jp/graduate/en/admission/>

If you have any questions about the procedures on UCARO, please contact the Admissions Department , Ryukoku University.

Phone number: +81-(0)75-645-7887

◆ Examination fee and payment method

Exam fee: 35,000 yen

The payment method and deadline are described below. Please note that the examination fee is non-refundable.

	Payment method	Payment deadline
Examinees in Japan	① Make payment from the payment page on "UCARO"	See below.
Examinees outside Japan	To be paid by one of the following methods: ① Make payment from the payment page on "UCARO" ② Make payment by 'Flywire'	

① Payment from the payment page on "UCARO"

Please access the website below to complete the payment.

<UCARO URL>

<https://prod.shutsugan.ucaro.jp/ryukoku-graduate-aut/top>

- You can pay the examination fee by credit card, convenience store, Pay-easy-compatible bank ATM or Internet banking (however, examinees outside Japan are limited to credit card payment). In addition to the examination fee of 35,000 yen, a transfer handling fee is required.
- Payment is due by **11:59:00 PM** in Japan time on the next day after submitting the online application. However, if you submit the online application on the last day of the application period, the deadline for payment is **11:59:00 PM** in Japan time on the same day.

② Make payment by 'Flywire' [limited to examinees outside Japan]

This payment method is only available for students living outside Japan.

Access the 'Flywire' payment page via the URL below.

<https://ryukoku-adm.flywire.com/>

- Please make sure to enter the exact amount of the above examination fee (regular international students: 35,000 yen) as the amount of payment.
- In addition to the examination fee of 35,000 yen, a transfer handling fee is required.
- A transfer handling Fees may be higher than for UCARO payments.
- Please make sure you enter your UCARO application number on the student information page.

Notes:

- Do not select a payment method listed as follows. The University will not issue an invoice.
[A Payment notice/bill/invoice from institution is required]
- The payment from Flywire must be made after you have registered your application at UCARO.
- The payment must be completed by the last day of the application period. Applications will not be accepted if it is not confirmed that the payment procedure has been completed within the application period.
- Please be careful not to enter the wrong amount of money. If the amount paid is insufficient, the application will not be accepted.

- If the payment is not received by the University, for example, if the payment procedure is not completed without verification by Flywire, the application will not be accepted.
- The above URL is for the exclusive use of the application and enrollment procedures for this entrance examination. It cannot be used for payment of tuition fees after enrollment.

◆ Mailing address for application documents

Application documents must be submitted with all required items.

If there are any documents that cannot be submitted within the application period due to reasons that are not the responsibility of the applicant, please be sure to contact the Admissions Department of Ryukoku University by the end of the application period.

[When applying from Japan]

Nakagyo Post Office Restante, 604-8799 "Ryukoku University Admission Application Reception Center"

Please send your application documents by registered mail or express mail in a commercially available envelope (size that can be enclosed without folding the application documents) with the "address label" (Downloaded from UCARO) attached on the envelope.

[When applying from outside Japan]

<Destination> Ryukoku University Admissions Department Tel: +81-(0)75-645-7887

<Address> 67 Tsukamoto-cho, Fukakusa, Fushimi-ku, Kyoto 612-8577, Japan

Please use a traceable international courier service such as DHL. If you can predict a significant delay in your international courier service, please contact the Admissions Department (Tel: + 81-(0)75-645-7887) beforehand. Please enclose your application documents in an envelope, enclose the envelope in an international courier envelope, and send it to the above address. Your mail must arrive by the final day of the application period.

If you are sending documents from outside Japan, it will take several days to arrive, so please send them as soon as possible. Also, if a significant delay in the application documents occurs, we may ask you to submit scanned data of the application documents. Please keep copies or scanned data of all application documents before sending them.

◆ Result announcement

1. The Results will be notified by UCARO on the day the results are announced.

Please be sure to read the instructions in the “「合否照会」(Result Announcement) page of the UCARO Manual (Below is the UCARO manual in English) .

<https://www.world.ryukoku.ac.jp/graduate/en/admission/>

◆ Admission procedure

Successful applicants will be notified of the required documents and procedures by the time of admission, along with the notification of acceptance.

Please complete the admission procedure (I and II) by the designated date.

- September 2025 Admission, April 2026 Admission(spring examination)

Please pay all amount of admission application fee(including first semester tuition fee and other fees) within the admission procedure period (see pages 5).

*Working individuals who graduated from Ryukoku University with a master's degree need to pay the admission application fee of 50,000 yen.

*Admission application fee includes application fees of 100,000 yen (50,000 yen for Working individuals)

● April 2026 Admission (fall examination)

Admission Procedure I : Please pay the admission application fee of 100,000 yen (50,000 yen for the Master's Degree Program entrance examination for working individuals) within the admission procedure period (see pages 5).

Admission Procedure II: Please pay the amount calculated by deducting the admission application fee from the payments at the time of admission within the admission procedure period (see pages 5).

However, working individuals in our university's Master's Degree Program, who have passed the entrance examination for working individuals, do not need to pay the required amount during the period of admission procedure II.

There are three ways to pay the payment at the time of enrollment.

*Please refer to the "Admission Handbook" for details.

The "Admission Handbook" can be found on the UCARO and Admission Guidance page.

(1) Payment at the bank counter with a bank transfer request form

(2) Payment by credit card, etc.

(3) Remittance from outside Japan (for residents outside Japan only)

* See page 15 for details.

Note 1. Please note you are not allowed to take the admission procedure after the end of the procedure period under any circumstances.

2. Please refer to pages 20 to 24 for school fee and other fees.

3. Details of the admission procedure will be notified when the notification of acceptance is sent.

4. The admission application fee paid will not be refunded. For refund of other payments at the time of admission, please refer to the "Refund System for Course Fees, etc." (stated below).

- ◆ Special measures for victims residing in areas covered by the Disaster Relief Act due to natural disasters, etc.
Ryukoku University has established special measures for disaster victims residing in areas covered by the Disaster Relief Act in order to reduce the financial burden on disaster victims and secure opportunities for examinees to go on to higher education. If you wish to have the special measures applied, please be sure to contact the Admissions Department before going through the procedure for the application for the examination, etc. (For details on special measures, please refer to the Ryukoku University's official website).

◆ Refund System for Course Fees, etc.

If you wish to decline admission after completing all admission procedures, please complete the procedure within the following deadlines.

Please confirm the procedure method in the "Admission Handbook".

The "Admission Handbook" can be found on the UCARO and Admission Guidance page.

September 2025 Admission:

by 2:59:00 PM on September 17, 2025

April 2026 Admission:

by 2:59:00 PM on March 31, 2026

■ Others

[Matters to be noted]

1. If the application documents are incomplete or have any misstatements, you will not be able to take the examination.
2. Please fill out the application documents clearly with a black ballpoint pen (use of an erasable pen or correction tape is not allowed). To make corrections, erase the part to be corrected with double lines and rewrite.
3. In the Ryukoku University entrance examination, we will give special consideration to entrance examinees with physical disabilities.
If you wish to receive such accommodation in the examination, please be sure to contact the university before proceeding with the application procedure.
4. The entrance examination schedule, and examination contents, etc. may be changed in view of the social situation.
If there are any changes, we will notify at any time on the entrance examination information site, etc.
5. In case of refunding your examination fee, the amount after deducting the transfer handling fee will be refunded.
6. Since the document screening method does not allow us to fully examine the applicant's academic ability before admission, we may "recommend" the applicant to withdraw from the program if it becomes clear after admission that the applicant lacks academic ability as a graduate student. Applicants are advised to give this careful consideration before applying.
7. Admission will be cancelled if false or fraudulent statements or facts contrary to the applicant's eligibility are revealed.
8. Application documents and their formats differ depending on the graduate school and test type.
Please submit the prescribed documents according to the graduate school and test type that you are applying for.
9. Depending on application qualifications, applicants may be required to submit other necessary documents in addition to the prescribed application materials as appropriate.
10. Once submitted, the application documents will not be returned. However, as a rule, only documents that cannot be reissued by the applicant's former school, etc., will be returned after the date of the acceptance announcement.
11. If your name on each of your certificates is different from your current name, please submit an original copy of your family register or similar document. (copy not allowed).

[Handling of personal information]

The personal information entered in the application documents will be used for matters related to the entrance examination of the university, such as issuance of admission tickets and notification of the screening results, and for creating various statistical materials that do not identify individuals. In addition, we will not provide personal information to a third party without the consent of the person.

* Please check the website below for information on our university's efforts to protect personal information.

https://www.ryukoku.ac.jp/english2/e_privacy.html

School fees and Other fees

* Tuition and fees for April 2026 enrollment will be officially determined in **September 2025**.

Please recognize this as a scheduled amount.

[Graduate School of International Studies]

<Master's Degree Program general entrance examination> <Master's Degree Program entrance examination for working individuals (regular tuition fee)> (Unit: yen)

		Students from other universities	Graduates from our faculty	Graduates from our graduate school
School fees	Admission fee	200,000	150,000	—
	Tuition (for the first semester)	321,500	296,500	296,500
Other fees	Academic society admission fee	2,000	—	—
	Academic society fee (for the first semester)	2,000	2,000	2,000
	Graduate School Student Association membership fee (for the first semester)	500	500	500
	Shinwakai admission fee	3,000	—	—
	Shinwakai membership fee (for the first semester)	3,500	3,500	3,500
	Advance Payment for Alumni Association (Koyukai)	10,000	—	—
	Total (payments at the time of admission)	542,500	452,500	302,500

Note 1. The Other fees are commissive levy from academic societies, Graduate School Student Association, Shinwakai, and Alumni Association (Koyukai).

Note 2. Students from Ryukoku University who are not from our faculty or graduate school will be charged an academic society admission fee of 2,000 yen.

Note 3. The alumni association membership fee (40,000 yen) is to be paid only by those from other universities. They are required to pay 10,000 yen in advance at the time of admission, and the remaining 30,000 yen in the second year of the Master's Degree Program.

<Master's Degree Program entrance examination for working individuals (credit system tuition fee)> (Unit: yen)

		Students from other universities	Graduates from our faculty	Graduates from our graduate school
School fees	Admission fee	200,000	150,000	—
	Tuition (for the first semester)	—	—	—
	Enrollment fee	25,000	25,000	25,000
	Registration fee (per unit)	(*37,100)	(*37,100)	(*37,100)
Other fees	Academic society admission fee	2,000	—	—
	Academic society fee (for the first semester)	2,000	2,000	2,000
	Graduate School Student Association membership fee (for the first semester)	500	500	500
	Shinwakai admission fee	3,000	—	—
	Shinwakai membership fee (for the first semester)	3,500	3,500	3,500
	Advance Payment for Alumni Association (Koyukai)	10,000	—	—
	Total (payments at the time of admission)	246,000	181,000	31,000

Note 1. Since tuition is based on credits, you will be required to pay the enrollment fee + registration fee (registration fee per unit x number of registered credits).

Note 2. The enrollment fee for the first semester of the enrollment year is included in the payments at the time of admission.

Note 3. The registration fee will be based on the number of credits registered, so please pay it after admission. The deadline for payment of the registration fee (for the first semester) is June 12.

- Note 4. For graduates from our graduate school, the difference between the admission application fee and the payments at the time of admission will be appropriated to a part of the registration fee for the first semester.
- Note 5. Other fees are commissive levy from academic societies, Graduate School Student Association, Shinwakai, and Alumni Association (Koyukai).
- Note 6. Students from Ryukoku University who are not from our faculty or graduate school will be charged an academic society admission fee of 2,000 yen.
- Note 7. The alumni association membership fee (40,000 yen) is to be paid only by those from other universities. They are required to pay 10,000 yen in advance at the time of admission, and the remaining 30,000 yen in the second year of the Master's Degree Program.
- Note 8. The registration fee is not added to the value in the "Total" field in this table.

About School fees for those who have passed the entrance examination for working individuals of the graduate school Master's Degree Program

With regard to tuition rates for those who have passed the entrance examination for working individuals, students can choose either the "regular School fees" which is a fixed amount or a "credit-based system tuition fee" for which the course fee is determined according to the number of registered credits.

Choice from "regular tuition fee" or "credit system tuition fee" must be made by April to early May when the registration procedure is completed. The tuition fee system chosen will be applied during enrollment in our university and cannot be changed, so please choose them carefully after referring to the "Timetable" and "Syllabus" and making your own study plan.

The payments at the time of admission shall be the entrance fee, the amount equivalent to the enrollment fee, and membership fees in the credit system tuition fee. After admission, you are required to pay the difference between the payments at the time of admission and the semester tuition fee when you choose "regular tuition fee," and the registration fee according to the number of registered credits when you choose "credit system tuition fee," until **designated time**.

<Doctoral Degree Program>

(Unit: yen)

		Students from other universities	Graduates from our faculty		Graduates from our graduate school
School fees	Admission fee	200,000	150,000		—
	Tuition (for the first semester)	321,500	296,500		296,500
Other fees	Academic society admission fee	2,000	—		—
	Academic society fee (for the first semester)	2,000	2,000		2,000
	Graduate School Student Association membership fee (for the first semester)	500	500		500
	Shinwakai admission fee	3,000	—		—
	Shinwakai membership fee (for the first semester)	3,500	3,500		3,500
	Advance Payment for Alumni Association (Koyukai)	10,000	—		—
Total (payments at the time of admission)		542,500	452,500		302,500

- Note 1. The Other fees are commissive levy from academic societies, Graduate School Student Association, Shinwakai, and Alumni Association (Koyukai).
- Note 2. Students from Ryukoku University who are not from our faculty or graduate school will be charged an

academic society admission fee of 2,000 yen.

Note 3. The alumni association membership fee (40,000 yen) is to be paid only by those from other universities. You are required to pay 10,000 yen in advance at the time of admission, and the remaining 30,000 yen in the third year of the Doctoral Degree Program.

◆ About the Long-term Course System

We established a "Long-term Course System" that allows students who have difficulty in completing a course in a normal set period of time due to their profession, etc., to take the course systematically for a certain period of time and complete the course.

For details, please check the university official website

(<https://www.ryukoku.ac.jp/faculty/graduate/chokirishu/index.html>).

○ Outline of the Long-term Course System

[Target graduate schools]

This system is applied to Master's and Doctoral Degree Programs of all graduate schools of our university.

[Target students]

Students can wish to become a long-term course student when they qualify as any of the following students who have difficulty in completing a course in the standard period of study:

- (1) Those who have an occupation
- (2) Those who are under various circumstances such as housework, long-term care, childcare, and childbirth, etc.
- (3) Those who are recognized as being under considerable circumstances by the relevant graduate school

* However, regardless of the above (1) to (3), the following students are not eligible.

- International students
- Those who enroll in a Master's Degree Program of the Graduate School of Law or the Graduate School of Policy Studies on the one-year program under an agreement on mutual cooperation related to regional human resource development.
- Those who enroll in a Master's Degree Program of the Graduate School of Sociology on a one-year program under an agreement on organization outside the university.

[Long-term course period]

The upper limit of the period is up to six years for both a master's degree program and a doctoral degree program. However, the leave period is not included in this period.

[Application period and method]

If you wish to be eligible for the Long-term Course System, you need to make an application during one of the following periods:

1. When making an application before admission: Admission procedure period
2. When making an application after admission: The period up to one month before the start of the academic year of the long-term course (application in the completion year is not acceptable.)

[Screening method]

Based on the submitted application documents, etc., the applicants will be screened at the graduate school to which they belong (will belong).

[Payment method for school fees, etc.]

Long-term course students will be required to pay the regular school fees by even installments according to the period of study.

e.g. A case where you are from another university and entered a Master's Degree Program of the Graduate School of Law.

1. In the case of wishing to take a long-term course for 3 years (Unit: yen)

School fees	1st year	2nd year	3rd year	Total
Admission fee	200,000	—	—	200,000
Tuition	442,000	442,000	442,000	1,326,000
Facility fee	-	-	-	-
Total	642,000	442,000	442,000	1,526,000

2. In the case of wishing to take a long-term course for 4 years (Unit: yen)

School fees	1st year	2nd year	3rd year	4th year	Total
Admission fee	200,000	—	—	—	200,000
Tuition	333,000	331,000	331,000	331,000	1,326,000
Facility fee	—	—	—	—	—
Total	533,500	331,000	331,000	331,000	1,526,000

3. In the case of wishing to take a long-term course for 5 years (Unit: yen)

School fees	1st year	2nd year	3rd year	4th year	5th year	Total
Admission fee	200,000	—	—	—	—	200,000
Tuition	266,000	265,000	265,000	265,000	265,000	1,326,000
Facility fee	—	—	—	—	—	—
Total	466,000	265,000	265,000	265,000	265,000	1,526,000

* Other fees are required in addition to the above school fees. The payment method for other fees will not be installments.

★ If the amount of payments at the time of admission is larger than the school fees for the first semester, the difference will be appropriated to the school fees for the next semester (second semester) and thereafter.

<Inquiries >

Ryukoku University

Office of the Graduate School of International Studies

Tel: +81-(0)75-645-5645

Monday / Wednesday ~ Friday 9:00 ~ 11:45, 12:45 ~ 17:00,

Tuesday 10:45 ~ 11:45, 12:45 ~ 17:00

E-mail: world@ad.ryukoku.ac.jp