# How to fill out the Application form

Please fill out the form clearly with a black ballpoint pen (use of an erasable pen is not allowed).
To make corrections, use correction fluid / correction tape, or cross out the part to be corrected with double lines and rewrite.

#### "Category code of the entrance examination to apply for" field

Please check and fill in the "Category code of the entrance examination to apply for" field in the Application Guidelines.

## "Faculty (graduate school) / department (degree program) / major code to apply for" field

Please check and fill in the "Faculty (graduate school) / department (degree program) / major code to apply for" field in the Entrance Examination Guidelines.

## "Applicant name" field

Please use your legal name as listed on your resident's card or passport.

## "Applicant address" field

- ① We will mail the admission ticket and the results of your application to the address you entered, so please be sure to fill in the field accurately.
- ② If the mail does not arrive with the applicant's name alone, enter the name of the parents, etc., one cell after the condominium / room No., etc., and enter "care of XXXXX". The same applies to cases of applicants who are boarding.

Please refer to the following example for "prefecture," "*chome* / street number," "apartment name / room number, etc."

#### "Nationality code" field

For international students, please refer to the list of country codes and be sure to fill in this field.

# "Email address" field

Please be sure to enter your email address. Also, please set reception for the domain of Ryukoku University (@ ad.ryukoku.ac.jp).

"High school code" field (Applicants for transfer / graduate school / international student entrance examination are not required to fill in this field).

Please refer to the list of the "Ryukoku University High School Code, Preparatory School Code."

"High school student / entrance exam retaker" field (Applicants for transfer / graduate school / international student entrance examination are not required to fill in this field).

Code 3 Working Students refers to those who have been engaged in a profession for a certain period of time since graduating from a high school or have become a homemaker, and do not cover those who are studying exclusively for university entrance examinations (so-called "entrance exam retaker").

# "Emergency contact" field

Please enter the emergency contact name.

Please enter the address only if it is different from the applicant's address. If the address is the same as the applicant's, please draw a diagonal line in the box.

#### "Photo pasting" field

The photo (black & white or color is acceptable) will be used for identity verification on the day of the test. Please attach a plain face photo that can be used for identification of the applicant. Please write your name and date of birth on the back of the photo.

If your admission is permitted, your photo will be used for your student ID card and academic affairs information.

"Residence card No. or alien registration card No." field (limited to international student entrance examination applicants who are domestic residents)

Please enter your residence card number or alien registration card number.

# " Application Fee Payment Certificate pasting" field

After paying the application fee, print out the details of the registered contents from the registered details confirmation screen, and cut and paste the payment certificate part.